



Instructions for Diagnostic Worksheets

Clinical Observers are required to submit 12 Diagnostic Worksheets PER REGISTERED CLINIC BLOCK, due by the end of week 11. **Attach a copy of each associated Observer Assignment Intake Forms for reference.**

Submit worksheets to Clinical Education Coordinator (drop box available outside room 13 in the clinic). Location of submission is subject to change, contact Janel Gehrke or Robert Newman for confirmation.

Each Observer should use these worksheets as a guide for creating a diagnosis either during or directly after the patient intake.

The information filled out on the worksheet is not graded based upon “correct” or “incorrect”, but rather evaluated based on “supported” or “unsupported”. Can you support your stated diagnosis with details collected from the patient during the intake? Can you then come up with treatment points and a possible formula that would also support your chosen diagnosis?

Grades for diagnostic worksheets are structured on a “complete or incomplete” basis.

The purpose of these worksheets is to encourage observers to synthesize the information received in an intake and simulate a possible treatment on their own. Once the observers become interns, they can follow the same guidelines for synthesizing information and present patient information to the supervisor in a much more structured manner. Observers may discuss their diagnostic worksheets with the Supervisor AFTER the intern has received all necessary information and inserted the patient’s needles.

Diagnostic worksheets can be reviewed at any time with the DEC or his assistant.

All worksheets must be submitted by the end of week 11 - failure to submit by week 11 will result in additional worksheets being added to the current quarter, or possibly a failed clinic block. Any additional worksheets will be reviewed and approved by the DCE in a one-on-one meeting. See DCE/CEC for details. The consequences for late submissions are as follows:

- 2 additional assignments added per week until either assignments are submitted or new quarter begins
- Once the new quarter has begun, one hour will be deducted from the previous quarter for each week the assignments are late – this means a make-up shift will be required
- If assignments are not submitted by the end of the third week, the intern will receive a failing grade for that clinic block