
COURSE DESCRIPTION

This course prepares the TCM student to work clinically in a competent and professional manner, and is a preparatory class for Clinical Internship.

LEARNING OBJECTIVES

This class provides information regarding academic structure, clinic operations and regulations, behavioral and academic expectations, herbal dispensary operational information, an overview of the required forms used throughout internship at Emperor's College, information on streamlining the patient intake process, and creating an appropriate diagnosis and treatment principle.

At the completion of this course, the student will be able to :

1. Conduct and manage patient interviews and communicate effectively
2. Gather pertinent data from the patient interview and examination
3. Chart accurately utilizing current medical terminology and diagnostic codes
4. Demonstrate knowledge and understanding of proper medical and legal terminology related to patient care.
5. Know and follow proper CNT protocol
6. Know and maintain appropriate regulations including: a) HIPAA regulations; b) CNT c) OSHA standards; d) CAB; e) Clinic procedures; f) current ICD and CPT codes g) others to be discussed in class;
7. Follow all appropriate and Emperor's required clinic procedures;
8. Handle delicate and difficult patient interactions successfully;

COURSE PREREQUISITIES

Western Medical Terminology, Biology, Chemistry, Biochemistry, Physics, Anatomy & Physiology I-IV, Pathophysiology I, Western Physical Assessment, General Psychology, Fundamentals of Oriental Medicine, Oriental Diagnosis, Zang Fu I-II, Chinese Medical Language, Meridians I-II, Acupuncture Anatomy, Acupuncture Therapeutics, Acupuncture Techniques I-II, Introduction to Herbal Medicine, Herb Pharmacopoeia I-IV, Herb Formulae I-III, Pre-Observation Course, Clinical Observation (150 hrs), Mid Curriculum Exam (written and practical).

REQUIRED TEXTS

Emperor's College Clinic Handbook

RECOMMENDED TEXTS

Bensky, D. and Barolet, R. Chinese Herbal Medicine: Formulas & Strategies. Eastland Press. Seattle, Washington: 1990.

Bensky, D. and Gamble, A. Chinese Herbal Medicine: Materia Medica. Eastland Press. Seattle, Washington: 1993.

Cheng, X., & Deng, L. (1999). Chinese acupuncture and moxibustion. Beijing: Foreign Language Press.

Deadman, Peter; Al-Khafaji, Mazin; Baker, Kevin. A Manual of Acupuncture. Eastland Press. Vista, California. 2nd Edition, 2007.

Hsueh, Chen Chiu. O'Connor, John, trans/edit; .Acupuncture: A Comprehensive Text, Shanghai College of Traditional Medicine. Eastland Press. Seattle. 1st ed. Seattle, 1981.

Maciocia, Giovanni. Foundations of Chinese Medicine. Churchill Livingstone, Philadelphia. PA. 2nd Edition 2005.

Bickley, L. S., Szilagyi, P. G., & Bates, B. (2007). Bates' guide to physical examination and history taking. Philadelphia: Lippincott Williams & Wilkins.

Clean Needle Technique Manual CCAOM most recent edition. Available at <http://www.ccaom.org/cntmanual.asp>

COURSE REQUIREMENTS

A letter grade will be given upon completing this course.

EMPEROR'S COLLEGE
MTOM COURSE SYLLABUS
PRE-INTERNSHIP COURSE

1.6 Units

50% attendance – students must arrive on time and attend all seven weeks to receive full grades. Students must attend week 1. Students can be absent a maximum of one class during the 7 week course. More than one absence will result in a failing grade. Students who miss a class will have to record the class and hand in an outline of the topics covered. Students should be prepared to discuss these topics with the instructor as well as demonstrate that they have fully understood the material upon request.

50% assignments – all assignments are due on WEEK 7. This includes:

Clinical Kit – checklist provided in class.

Name card – provide a professional name card for your treatment room door (lamination available in the bookstore), dimensions approximately 6.5"x8.5".

Needle Request form – completed in class on the last day, to be submitted to the clinic front desk after being checked in class.

Any missing items on week 7 will result in demerits from final grade. These assignments should be considered a final exam. Should you be absent the last day of class or come unprepared, you will be required to schedule a make-up exam with Denise Stevens at a fee of \$50.00.

GRADING SCALE: 100-90% A, 89-80% B, 79-70% C, 69% and below F

SPECIAL NOTES

CLASS ONE (The syllabus is subject to change at the discretion of the instructor.)
Review of class assignments and requirements, review of clinic handbook

CLASS TWO
Review of clinic hand book, review of clinic forms, intern assignments, evaluations, clinical rubric

CLASS THREE
Discussion of time management, intake strategy, patient retention, basic appointment protocols

CLASS FOUR
Review and discuss diagnosis procedures, helpful books and apps, sample intakes/SOAP notes

CLASS FIVE
Review of ICD-10 and CPT codes

CLASS SIX
Review of Herbs and Formula writing with Dr. Robert Newman

CLASS SEVEN
Class assignments due – clinic kit, name card, needle request form

CLASS EIGHT

CLASS NINE

CLASS TEN

Course
Code **CPC**

1.6 Units

**EMPEROR'S COLLEGE
MTOM COURSE SYLLABUS
PRE-INTERNSHIP COURSE**

Newman, Robert
Fall 2017

CLASS ELEVEN

REFERENCE MATERIAL

FACULTY INFO

Newman, Robert

Please check with instructor during class to get updated contact info.

robert@emperors.edu

Robert Newman has served as curator of the Chinese herb garden at Nanjing Institute of Botany in China, and is one of the leading experts on Chinese medical plant identification in North America. He taught Chinese medicine at San Francisco State University and was on the faculty at ACTCM, where he created and developed an extensive Chinese herb garden. Robert has taught a number of courses in the MTOM Program including coursework in Herb Pharmacopoeia, Introduction to Herbal Medicine and The Learning Garden elective.